

"YOUR BANK & YOU"

Writing and Recording Checks

Using today's date, write and record the following checks. **Remember: always write checks clearly, neatly and IN INK.**

No. 135 The Hair Do
\$15.86
Hair cut

No. 136 Movies For Rent
\$6.35
Videos

No. 137 Filler Up
\$9.00
Gas

NUMBER	DATE	DESCRIPTION OF PAYMENTS— DEBITS—FEES OR DEPOSITS—CREDITS	AMOUNT OF PAYMENT/DEBIT OR FEE (-)		T	AMOUNT OF DEPOSIT OR CREDIT (+)		BALANCE FORWARD	
								225	18
								Pay t or Dep.	37 56
129	10/20	To Fashions -R-U For sweater	37	56				Bal.	187 62
130	10/21	To New Shuez For shoes	27	18				Pay t or Dep.	27 18
								Bal.	160 44
	10/21	To Deposit For pay check				355	62	Pay t or Dep.	355 62
								Bal.	516 06
131	10/23	To Long Lines For phone bill	21	23				Pay t or Dep.	21 23
								Bal.	494 83
132	10/25	To The Ticket Center For concert tickets	24	00				Pay t or Dep.	24 00
								Bal.	470 83
	10/27	To ATM withdrawal For entertainment	50	00				Pay t or Dep.	50 00
								Bal.	420 83
133	10/30	To Utah Bankers Bank For car payment	220	00				Pay t or Dep.	220 00
								Bal.	200 83
134	10/30	To Pizna Place For pizza	12	14				Pay t or Dep.	12 14
								Bal.	188 69
	10/31	To Deposit For gift				250	18	Pay t or Dep.	250 18
								Bal.	438 87
135	11/1	To The Hair Do For hair cut	15	86				Pay t or Dep.	15 86
								Bal.	423 01
136	11/1	To Movies for Rent For videos	6	35				Pay t or Dep.	6 35
								Bal.	416 66
137	11/2	To Filler Up For gas	9	00				Pay t or Dep.	9 00
								Bal.	407 66
	10/31	To Credit memo For				145	00	Pay t or Dep.	145 00
								Bal.	552 66
	10/31	To debit memo For	125	00				Pay t or Dep.	125 00
								Bal.	427 66
	10/31	To Service charge For	4	00				Pay t or Dep.	4 00
								Bal.	423 66
		To						Pay t or Dep.	
		For						Bal.	
		To						Pay t or Dep.	
		For						Bal.	