

Sexual Harassment in the Workplace for Managers

Sexual Harassment in the Workplace for Managers builds on the content in *Sexual Harassment in the Workplace* and explains the role supervisors play in establishing and maintaining a work environment that discourages and prohibits this unwelcome behavior. Supervisors will be given tools they can use to help them create a “safe” environment for employees. Included in this course are the consequences of ignoring reports of inappropriate or unwelcome behavior that may be considered sexually harassment. A “Talking Points Worksheet” provides a checklist of tips on how to handle reports of sexual harassment.

Price	\$130 Nonmembers / \$95 Members
Course Credits	AIB: 0 ; ICB: 0
Prerequisites	None
Required Software	None
Optional Software	Adobe Acrobat Reader and RealPlayer

Audience

All employees with supervisory responsibilities.

Learning Objectives

After completing this course, students will be able to:

- Define sexual harassment
- Describe types of sexual harassment
- Discuss behavior that crosses the line of appropriate conduct
- Discuss actions to take if an action is viewed as sexual harassment
- Use guidelines to discuss sexual harassment conduct with employees