

Microsoft PowerPoint 2003: Introduction

Microsoft PowerPoint 2003: Introduction provides an introduction to the PowerPoint tool including beginning a presentation, formatting text slides, adding tables, images and charts.

Price	\$52 Nonmembers / \$39 Members
Course Credits	N/A
Prerequisites	None
Required Software	Internet Explorer 6.0 or higher
Required Hardware	Computer with sound capability

Additional Notes

Please note: This course includes narration that will require a computer with sound capabilities. While there is captioning available, you will get much more out of these courses if you have a computer with sound capabilities.

Learning Objectives

This course covers the following topics:

- Beginning a presentation
- Formatting text slides
- Adding tables to presentations
- Charting data
- Modifying objects
- Adding images to a presentation
- Delivering a presentation