

## Microsoft Access 2003: Level 2

*Microsoft Access 2003: Level 2* focuses on more advanced database management skills, including building forms, customizing reports, publishing and exporting data, and multi-table queries.

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| <b>Price</b>             | \$52 Nonmembers / \$39 Members                |
| <b>Course Credits</b>    | N/A   |
| <b>Prerequisites</b>     | Access 2003: Level 1 or comparable experience |
| <b>Required Software</b> | Internet Explorer 6.0 or higher               |
| <b>Required Hardware</b> | Computer with sound capability                |

### Additional Notes

**Please note:** This course includes narration that will require a computer with sound capabilities. While there is captioning available, you will get much more out of these courses if you have a computer with sound capabilities.

### Learning Objectives

This course covers the following topics:

- Database planning
- Finding and joining data
- Creating queries
- Customizing reports
- Creating forms
- Publishing and exporting data