

## Microsoft Access 2003: Level 1

*Microsoft Access 2003: Level 1* provides the basic skills necessary to begin using Access 2003 including the design and creation of databases, tables, queries, forms, and reports.

<b>Price</b>	\$52 Nonmembers / \$39 Members
<b>Course Credits</b>	N/A
<b>Prerequisites</b>	None
<b>Required Software</b>	Internet Explorer 6.0 or higher
<b>Required Hardware</b>	Computer with sound capability

### Additional Notes

**Please note:** This course includes narration that will require a computer with sound capabilities. While there is captioning available, you will get much more out of these courses if you have a computer with sound capabilities.

### Learning Objectives

This course covers the following topics:

- Managing data
- Establishing table relationships
- Querying the database
- Designing forms
- Producing reports